



Library Programs

Rhode Island Department of Administration

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NO FURTHER NOTICE WILL BE SENT

June 2003

To: Institutional Finance Officer

From: Ann L. Piascik
Library Programs Specialist III

As part of our responsibility for administering grants-in-aid to institutions for library service, we must have assurances that Grant-In-Aid funds distributed for library services to residents or students have been expended within the priorities and that the institutional appropriation as reported on the FY2003 Grant-In-Aid Application had been expended as part of the maintenance of effort requirement (RIGL 29-6-8).

We therefore ask your cooperation and that of the Library Administrator, in certifying to us that by June 30, 2003, FY2003 Grant-In-Aid funds were spent by your institution for resident or School for the Deaf library services. Please certify that the appropriations/allocations and expenditures/disbursements reported on the Certification of Appropriation and Expenditure are correct and complete. This form must be submitted no later than September 15, 2003.

Your response to the Office of Library and Information Services (OLIS) annual request for this statement attests to your institution's interest in grant-in-aid to support resident or student library services. Processing of grants for the new fiscal year requires prior receipt by OLIS of your certification of appropriation and expenditures for the past fiscal year.

Cc: Institutional Library Administrator
Institutional Director